



notes for class  
or papers

Words/phrases  
to use when I  
write

TASK:  
Thing I am  
being asked to  
do

Words  
teacher uses

Formal  
texts

Informal  
texts

Words/phrases  
to use when I  
talk

In  
directions

In  
assignments

In  
discussions

Reporting  
out

In small  
groups

when  
explaining

In class  
discussions

when  
presenting