

Independent Sector Faculty and Staff Development Project
Western/Finger Lakes/Rochester Region

June 13, 2013
 10:00 a.m. – 12:30 p.m.

Agenda

Topic	Outcome	Who	Time
1. Welcome ○ Overview of agenda and expected outcomes.	Confirmation of material packets Introductions	D. Colley	10 minutes
2. Updates from last meeting: ○ Project ○ Structure ○ Policies and Procedures	All attendees brought up to date on project progress.	P. Wrobel	10 minutes
3. Policy directions and issues ○ DASA ○ NCTQ	Regional options for DASA training.	SED representative	30 minutes
○ Professional development plans: ○ Baseline knowledge ○ Summer intensive sessions ○ Implementation and engagement (fall-spring) ○ P-12 ○ Topics for webinars, videos etc...	○ Update (and input) on specific plans, target dates, outcomes, and next steps. ○ Finalize plans for July 24 and July 29 workshops.	A. Monroe-Bailargeon K. DeBoll-Lavoie C. Foote J. Mills	60 minutes
4. Bringing all 4 Phases together: ○ Determine evaluation methods ○ Actions related to summer, fall and spring: ○ State, regional, or campus role/activities.	○ Summary of action steps ○ Summary of online ideas ○ Chart identifying state, region, and campus role/activities ○ Develop/adopt project evaluation tool	All participants	15 minutes
5. Individual campus sharing/networking ○ Update list of key contacts ○ Letter of Assurance/contract documents. ○ Budgets and processing agreements. ○ Sharing of regional ideas (how you will implement campus-based initiatives)	○ Update key contacts ○ Share project information pertinent to individual campuses ○ Answer questions/concerns	All participants	30 minutes
7. Next steps and timelines	○ Confirmation of dates, action items, next steps	All Participants	5 minutes